

## **HEALTH, SAFETY, & ENVIRONMENTAL LEAD OFFICER**

### **Role Summary**

The HSEL Officer will have overall control of the health and safety function within and without the organization. He/she will be responsible for developing, implementing and continuously improving policies and procedures in line with DOSH, NEEMA and other relevant International standards.

### **Responsibilities:**

1. Developing and adapting policies and programs to improve the organization's environment and safety performance.
2. Ensuring that the organization complies with all relevant regulations, licenses, fire and safety procedures, waste management procedures, certifications and other mandatory compliances.
3. Coordinating periodic HSEL Audits for the organization's processes.
4. Conducting periodic checks on different sites on different sites: ensuring that all employees are trained on Health and safety and preparing periodic reports to keep track of the organizations HSE status.
5. Organize DOSH training and NITA training.
6. Training staff on health and safety issues.
7. Ensuring minimal safety hazards i.e. accidents
8. Ensuring compliance in all HSEL functions.

### **Educational Requirements**

1. **Bachelor's degree in relevant field**

### **Exposure:**

1. 5 years and above exposure as a healthy officer in a reputable organization.
2. Experience in Health and safety trainings.
3. Having worked in a logistics firm will be an added advantage.

If interested and qualified, Send a detailed CV and cover letter to [recruitment@metrologisticskenya.com](mailto:recruitment@metrologisticskenya.com) by 15<sup>th</sup> October 2018.

Only shortlisted candidates will be contacted.